

**LORAIN PUBLIC LIBRARY SYSTEM
LORAIN, OHIO**

AGENDA

Thursday, November 21, 2024 at 5:00 p.m.
Domonkas Branch
4125 E. Lake Road, Sheffield Lake, OH 44054

Mission: Connecting Our Communities to Experiences that Enrich, Empower, and Inspire Every Day

Regular Meeting

Call to Order and Determination of Quorum

(The Chair asks if any Members have a conflict with today's Agenda)

Roll Call - Ms. Snipes-Martin ____, Dr. Badillo ____, Ms. McClelland ____, Ms. Torres ____,
Mr. Ackerman ____, Ms. Ramirez ____, Mr. Byrne ____

#2024-070 Resolution of Appreciation – John Merritt, Security Guard – Main Branch

_____ moved, _____ seconded to approve the Resolution of Appreciation – John Merritt,
Security Guard – Main Branch.

Roll Call - Ms. Snipes-Martin ____, Dr. Badillo ____, Ms. McClelland ____, Ms. Torres ____,
Mr. Ackerman ____, Ms. Ramirez ____, Mr. Byrne ____

#2024-071 Approval of October 24, 2024, Regular Meeting Minutes

_____ moved, _____ seconded to approve the October 24, 2024, Regular Meeting Minutes.

Roll Call - Ms. Snipes-Martin ____, Dr. Badillo ____, Ms. McClelland ____, Ms. Torres ____,
Mr. Ackerman ____, Ms. Ramirez ____, Mr. Byrne ____

#2024-072 Approval of October 2024 Fiscal Officer Report

_____ moved, _____ seconded to approve the October 2024 Fiscal Officer Report.

Roll Call - Ms. Snipes-Martin ____, Dr. Badillo ____, Ms. McClelland ____, Ms. Torres ____,
Mr. Ackerman ____, Ms. Ramirez ____, Mr. Byrne ____

Report of the Director

2024 October Monthly Statistics Report

Committee Reports

- a. Finance, Audit, and Properties Committee
- b. Library Services and Personnel Committee
- c. Trustee Development and Nominating Committee
- d. Friends of the Library
- e. Foundation of the Lorain Public Library System

Communications

Audience Participation

- a. Branch Manager – Branch Manager, John Guscott
- b. Other

New Business

Consent Agenda

#2024-073 to #2024-075

#2024-073 Approval of Personnel Appointments in October

APPOINTMENTS								
NAME	POSITION	DATE	PT/FT/ TEMP HOURS	GRADE/ STEP	SALARY	DEPT/ BRANCH	NEW HIRE/ CURRENT STAFF	REASON FOR CHANGE
Brittany Hayes	Librarian	10/21/2024	FT 38	UJ	\$23.26	Main	Current Staff	Promotion
Debbie Parchem	Librarian	10/22/2024	FT 38	UJ	\$23.26	Outreach	Current Staff	Promotion
Kathleen Norman	Director of Community Engagement	12/30/2024	FT 38	G	\$75,000	AO	New Hire	Replacement – Jennifer Winkler*

*Jennifer Winkler received a promotion to Chief Operating Officer.

#2024-074 Resolution to Approve the Acceptance of Donation - \$2,500 Douglas R. Petersen – In Memory of Kathy Petersen with no restrictions on use.

#2024-075 Resolution to Approve the Acceptance of Grant - \$1,135 Foundation of the Lorain Public Library System, Inc. for mini-grant restricted to speaker program.

_____ moved, _____ seconded to approve all Consent Items #2024-073 to #2024-075.

Roll Call - Ms. Snipes-Martin _____, Dr. Badillo _____, Ms. McClelland _____, Ms. Torres _____, Mr. Ackerman _____, Ms. Ramirez _____, Mr. Byrne _____

#2024-076 Resolution to Approve the revisions to the Board of Trustees Bylaws to clarify the purpose and role of committees and the nomination of officers.

_____ moved, _____ seconded to approve the revisions to the Board of Trustees Bylaws to clarify the purpose and role of committees and the nomination of officers.

Roll Call - Ms. Snipes-Martin _____, Dr. Badillo _____, Ms. McClelland _____, Ms. Torres _____, Mr. Ackerman _____, Ms. Ramirez _____, Mr. Byrne _____

#2024-077 RESOLUTION REQUESTING THE BOARD OF TOWNSHIP TRUSTEES OF COLUMBIA TOWNSHIP, LORAIN COUNTY, OHIO, TO REQUEST THAT THE LORAIN COUNTY AUDITOR CERTIFY THE CURRENT TAX VALUATION OF COLUMBIA TOWNSHIP, LORAIN COUNTY, OHIO AND THE DOLLAR AMOUNT OF REVENUE TO BE GENERATED BY A REPLACEMENT TAX LEVY; AND TO SUBMIT TO THE ELECTORS OF THE TOWNSHIP THE QUESTION OF A REPLACEMENT LEVY FOR CURRENT EXPENSES OF THE LORAIN PUBLIC LIBRARY SYSTEM, INCLUDING OPERATING THE BRANCH LIBRARY LOCATED IN THE TOWNSHIP

(Ohio Revised Code Sections 5705.03, 5705.19(D), 5705.192)

WHEREAS, Columbia Township, Lorain County, Ohio (the “Township”) is currently levying a 1.74 mill current expense levy for five years for the benefit of the Lorain Public Library System including a branch library located in the Township, for the purpose of providing current expenses, approved by the voters of the Township on November 5, 2019, and first placed on the tax list and duplicate in 2020 for first collection in 2021 and final collection in 2025 (the “Existing Levy”); and

WHEREAS, pursuant to Section 3375.42, Ohio Revised Code, the Township and Library entered into an agreement relating to the operation of the Library and to the use of the proceeds of the Existing Levy and of other funds available for the operation of the Library;

WHEREAS, this Board wishes to request that the Board of Township Trustees of the Township initiate proceedings for the submission to the electors of the Township the question to replace all of the Existing Levy for five years;

NOW, THEREFORE, BE IT RESOLVED by the Board of Library Trustees of the Lorain Public Library System, Lorain County, Ohio, two-thirds of all of the members elected thereto concurring, that:

Section 1. It is hereby found, determined, declared and recited, that (a) the Lorain Public Library System was established prior to September 4, 1947, by resolution adopted by the Board of Education of the School District as a free public library; (b) the Columbia Branch of the Lorain Public Library System has been established as a free public library to serve the Township; and (c) this Board wishes to initiate proceedings for the submission to the electors of the Township the question of a replacement of all of the Existing Levy for current expenses of the Lorain Public Library System, including operating a branch library located in the Township (the “Replacement Levy”).

Section 2. The Board of Trustees of the Township is hereby requested to deliver a certified copy of this resolution to the County Auditor of Lorain County (the “County Auditor”) with instructions for the County Auditor to certify to the Board the current total taxable value of the Township, the estimated property tax revenue (rounded to the nearest \$1,000) that will be produced by the Replacement Levy based on such total taxable value, and the amount of the Replacement Levy expressed in dollars (rounded to the nearest dollar) for each \$100,000 of the county auditor’s appraised value.

Section 3. This Board finds, determines and declares that the levy of the tax, if approved by the electors, is necessary to the proper furnishing and rendering of free public library services in Columbia Township, Lorain County, Ohio and for the residents of Columbia Township, Lorain County, Ohio.

Section 4. Pursuant to Section 3375.42, Ohio Revised Code, this Board hereby finds and determines it to be necessary to enter into an agreement with the Township relating to the operation of the Columbia Branch of the Library and to the use of the proceeds of the tax levy to be voted on by the electors as contemplated in this resolution and of other funds available for the operation of the Columbia Branch of the Library. That agreement shall be in substantially the form attached hereto as Exhibit A (“Agreement”).

Section 5. The Agreement is hereby approved in substantially the form attached hereto as Exhibit A, with such changes therein as are not inconsistent with this resolution and not substantially adverse to the Board as shall be approved by the officers executing the Agreement; provided that the approval of those changes by those officers, and their character as not being substantially adverse to the Board, shall be evidenced conclusively by their execution of that Agreement.

Section 6. The President and Chief Fiscal Officer of the Board of Library Trustees are hereby authorized and directed, for and in the name and on behalf of this Board, to execute and deliver the Agreement in substantially the form attached hereto as Exhibit A.

Section 7. This Board hereby requests that the Board of Trustees of the Township pass a resolution under section 5705.19(D), Ohio Revised Code, and other applicable provisions of law to submit to the electors of the Township at an election to be held therein on May 6, 2025, the question of a replacement tax levy for current expenses of the Library. The Library shall reimburse the Township for costs of the election as certified by the Board of Elections of Lorain County.

Section 8. The Chief Fiscal Officer of this Board is hereby authorized and directed to deliver a certified copy of this resolution to the Board of Trustees of the Township.

Section 9. It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

_____ moved, _____ seconded to approve Resolution Requesting the Board of Township Trustees of Columbia Township, Lorain County, Ohio, to Request that the Lorain County Auditor Certify the Current Tax Valuation of Columbia Township, Lorain County, Ohio and the Dollar Amount of Revenue to be Generated by a Replacement Tax Levy; and to Submit to the Electors of the Township the Question of a Replacement Levy for Current Expenses of the Lorain Public Library System, Including Operating the Branch Library Located in the Township.

Roll Call - Ms. Snipes-Martin _____, Dr. Badillo _____, Ms. McClelland _____, Ms. Torres _____, Mr. Ackerman _____, Ms. Ramirez _____, Mr. Byrne _____

Other Agenda Items

Adjournment

Finance, Audit and Properties Committee Meeting

Monday, December 2, 2024, at 4:00 p.m.

Avon Branch
37485 Harvest Drive
Avon, OH 44011

Regular Meeting

Thursday, December 19, 2024, at 5:00 p.m.

North Ridgeville Branch
35700 Bainbridge Road
North Ridgeville, OH 44039