

**LORAIN PUBLIC LIBRARY SYSTEM
LORAIN, OHIO**

REGULAR MEETING MINUTES

Thursday, June 20, 2024

President Ms. Snipes-Martin called the meeting to order at 5:00 p.m. President Ms. Snipes-Martin asked if any Board members had a conflict with the agenda. No Trustees indicated a conflict with the business for this evening.

Roll Call - Ms. Snipes-Martin, yes; Dr. Badillo, yes; Ms. McClelland, yes; Ms. Torres, yes; Mr. Ackerman, excused; Ms. Ramirez, yes, Mr. Byrne, yes.

#2024-043 Approval of May 16, 2024, Regular Meeting Minutes

Dr. Badillo moved, Ms. McClelland seconded to approve the May 16, 2024, Regular Meeting Minutes.

Roll Call for Resolution #2024-043: yeas, unanimous

#2024-044 Approval of May 2024 Fiscal Officer Report

Ms. Torres moved, Ms. McClelland seconded to approve the May 2024 Fiscal Officer Report.

CFO Angney provided an update on the action items in his report to include a Then & Now for Zenith Systems LLS, a supplemental appropriation increase from Resolution 2023-077 2024 Permanent Appropriations, and a request to adopt the 2025 Tax Budget. Mr. Byrne asked if there were any communications from Zenith during the 2022-2023 timeframe and CFO Angney said there was no communication during that time. Ms. McClelland asked if there were concerns about PLF and CFO Angney said that there are some concerns but that we have budgeted for this and that the Library has a good relationship with State Representatives and we are hoping that the funding will continue to be supported at the State level.

Roll Call for Resolution #2024-044: yeas, unanimous

Report of the Director

Director Diamond-Ortiz mentioned that the Main Library had a First Amendment Audit and that our staff did a great job during the audit. Director Diamond-Ortiz also continues to keep an eye on House Bill 622 but no movement on it for now. The Library is in a partnership with El Centro and Urban League regarding a Civic Engagement project and they are meeting monthly and working on

presentations to be presented at each branch as well as at other organizations. The Library had an active shooter training class on 6/18 and a second class is scheduled for 9/19. Director Diamond-Ortiz will be presenting at the upcoming ALA Conference regarding the LPLS Freedge and Urban Farms. Director Diamond-Ortiz then introduced Ms. Sylvia Taylor, Urban Farm Professional for the South Lorain Branch. Ms. Taylor discussed the 2-year grant from LCCC/Sustainable Agriculture Program. The first year will consist of a site assessment and preparing the space (design phase). The second year will consist of full implementation in the space (3-season growing) with raised beds. Ms. Taylor mentioned that they will be looking for volunteers to help with the garden.

Committee Reports

Finance, Audit, and Properties Committee – Mr. Ackerman, Chair of the Finance, Audit, and Properties Committee was not present, so Mr. Byrne provided an update. The committee met on June 3, 2024, and in addition to what CFO Angney shared in his report, Mr. Byrne mentioned that the parcel across from the Main Library will be appraised as well as the increase in prices for contractors have increased for the capital project.

Library Services and Personnel Committee – Ms. Ramirez shared that the committee meet on June 7, 2024, and that the minutes are on the Trustee website.

Trustee Development and Nominating Committee – None – No Discussion

Friends of the Library – COO Grizzell shared that the North Ridgeville Friends were at the grand reopening of the North Ridgeville branch, and they continue to be advocates on behalf of the Library. COO Grizzell also mentioned that the Columbia Branch will do something different at their next book sale. They will not have prices for the books and will have people pay what they want to pay for a book.

Foundation of the Lorain Public Library System – Ms. Ramirez shared that they have started the grant application process that will be required for granting funds to library staff.

Audience Participation

Ms. Danielle Coward, Branch Manager, South Lorain Branch provided an update on the new garden at the branch, as well as the demo kitchen. Ms. Coward also mentioned the success of the Freedge and the tutoring programs that have attracted new kids to the library. They had 19 kids for the luncheon that day.

New Business
Consent Agenda
#2024-045 to #2024-048

#2024-045 Approval of Personnel Appointments in June.

APPOINTMENTS								
NAME	POSITION	DATE	PT/FT/TEMP	GRADE STEP	SALARY	HOURS	DEPT/BRANCH	REASON FOR CHANGE: PROMOTION/ HOURS SALARY/ TRANSFER RESIGNATION
Skylar Reichlin	PSP	6/10/24	PT	UI	\$20.50	29	South	New

#2024-046 Resolution to Approve Then & Now Payments

Approve a Then & Now payment to Zenith Systems LLS for retainage on the Main and Domonkas Branch Fire Alarm project in 2022/2023.

Check #	Amount	Date Paid
4186	\$20,161.40	June 14, 2024

#2024-047 Resolution to Approve an amendment to Resolution #2023-077 2024 Permanent Appropriations for a Supplemental Appropriation increase in the amount of \$10,000 for Fund 401.

#2024-048 Resolution to Approve the Adoption of the 2025 Tax Budget.

Mr. Byrne moved, Ms. McClelland seconded to approve all Consent Items #2024-045 to #2024-048.

Roll Call for Consent Agenda #2024-045 to #2024-048: yeas, unanimous

Other Agenda Items

#2024-049 Resolution to Approve Authorizing the Library to enter into an agreement with Celtic Enterprises, Inc. to provide general trades construction contractor services to the Library for the South Lorain Branch Demonstration Renovation project in an amount not to exceed sixty-nine thousand, nine hundred and eighty-five dollars (\$69,985).

Dr. Badillo moved, Ms. Torres seconded to approve Authorizing the Library to enter into an agreement with Celtic Enterprises, Inc. to provide general trades construction contractor services to the Library for the South Lorain Branch Demonstration Renovation project in an amount not to exceed sixty-nine thousand, nine hundred and eighty-five dollars (\$69,985).

Mr. Richard Gerena, Director of Facilities provided an update on the South Lorain Branch demo kitchen. Diagrams were provided for the demo kitchen which will include a roll-up door, Charlie Cart, and a double oven. The staff lounge will be on the side of the kitchen. Ms. McClelland asked if they are going to model the South Lorain Branch kitchen with the Avon kitchen and Mr. Gerena said it will be almost the same. The kitchen will start as soon as the resolution is signed with the hopes of having a completion date in 60 days.

President, Ms. Snipes-Martin requested an Executive Session to discuss the Discipline of a Public Employee or Official.

#2024-050 Resolution to Approve Entering Executive Session to discuss the Discipline of a Public Employee or Official.

Ms. Torres moved, Mr. Byrne seconded to approve Entering Executive Session to discuss the Discipline of a Public Employee or Official.

Roll Call for Resolution #2024-050: yeas, unanimous

Entered Executive Session at 5:35 p.m.

Reconvened at 6:40 p.m.

With no further business to come before the Board, the meeting was adjourned at 6:41 p.m.

ATTEST:


President


Secretary