

**LORAIN PUBLIC LIBRARY SYSTEM
LORAIN, OHIO**

AGENDA

Thursday, August 15, 2024 at 5:00 p.m.
South Lorain Branch
2121 Homewood Drive, Lorain, OH 44055

Mission: Connecting Our Communities to Experiences that Enrich, Empower, and Inspire Every Day

Regular Meeting

Call to Order and Determination of Quorum

(The Chair asks if any Members have a conflict with today's Agenda)

Roll Call - Ms. Snipes-Martin ____, Dr. Badillo ____, Ms. McClelland ____, Ms. Torres ____,
Mr. Ackerman ____, Ms. Ramirez ____, Mr. Byrne ____

PUBLIC RECORD:

- Congratulations card from North Ridgeville Heart & Sole for the North Ridgeville Renovations
- Letter from Lorain Historical Society about the Morning Journal Digital Archive

#2024-051 Approval of June 20, 2024, Regular Meeting Minutes

_____ moved, _____ seconded to approve the June 20, 2024, Regular Meeting Minutes.

Roll Call - Ms. Snipes-Martin ____, Dr. Badillo ____, Ms. McClelland ____, Ms. Torres ____,
Mr. Ackerman ____, Ms. Ramirez ____, Mr. Byrne ____

#2024-052 Approval of June and July 2024 Fiscal Officer Reports

_____ moved, _____ seconded to approve the June and July 2024 Fiscal Officer Reports.

Roll Call - Ms. Snipes-Martin ____, Dr. Badillo ____, Ms. McClelland ____, Ms. Torres ____,
Mr. Ackerman ____, Ms. Ramirez ____, Mr. Byrne ____

Report of the Director

2024 June and July Monthly Statistics Reports

Committee Reports

- a. Finance, Audit, and Properties Committee
- b. Library Services and Personnel Committee
- c. Trustee Development and Nominating Committee
- d. Friends of the Library
- e. Foundation of the Lorain Public Library System

Communications

Audience Participation

- a. Branch Manager – Danielle Coward
- b. Other

New Business

Consent Agenda

#2024-053 to #2024-055

#2024-053 Approval of Personnel Appointments in July

APPOINTMENTS								
NAME	POSITION	DATE	PT/FT/ TEMP	GRADE STEP	SALARY	HOURS	DEPT/ BRANCH	REASON FOR CHANGE: PROMOTION/ HOURS SALARY/ TRANSFER RESIGNATION
Erika Hogan	Main Manager	7/1/24	FT	F	\$69,000/ year	38	Main	Replaces Jeannie Gielty (Promotion)
Catalina Baeza	PSP	7/1/24	FT	UI	\$20.50/ hour	38	Main	Replaces Kayla Mandak (Lateral)
Bethany Bonafield	Assistant Manager	7/22/24	FT	E	\$56,000/ year	38	Main	Replaces Erika Hogan (Promotion)
Sarah White	Librarian	7/29/24	FT	UJ	\$23.26/ hour	38	Outreach	Replaces Amy Breslin (Resignation)
Kaycie Yeager	PSP	7/29/24	PT	UI	\$20.50	29	North Ridgeville	

#2024-054 Resolution to Approve acceptance of a gift with gratitude from the Friends of the North Ridgeville Branch, in the amount of \$500.00 to support Connecting for Kids; and

Accepting donation in the amount of \$1,000 from the Community Foundation of Lorain County, Rotarian Gerald L. Prucha Memorial Fund with gratitude in support of the Freedger in South Branch and purchase of books in Main Branch.

#2024-055 Resolution to Approve Authorizing Execution of Architect Agreement for Capital Improvement Projects

M____. _____ introduced the following resolution and moved its passage:

Resolution No. #2024-055
AUTHORIZING EXECUTION OF ARCHITECT AGREEMENT
FOR CAPITAL IMPROVEMENT PROJECTS

WHEREAS, the Board of Trustees of the Lorain Public Library System (the “Board”) is undertaking the Capital Improvement Projects (the “Project”); and

WHEREAS the services of a design professional are needed to develop the full design documents for construction and provide construction administration services for the Project; and

WHEREAS, pursuant to the statutory process required to procure a design professional under Ohio Revised Code Sections 153.65, et seq., the Board previously issued a Request for Qualifications (“RFQ”) in January, 2022 for facilities assessment and programming, and Bostwick Design Partnership (“Bostwick”) was selected as the most-qualified design professional firm; and

WHEREAS, the previously issued RFQ provided the Board the option to utilize the firm selected for the facilities assessment and programming to provide the design professional services for the implementation of the developed program following completion of the facilities assessment, and the Capital Improvement Projects are projects to implement the developed program; and

WHEREAS, the Chief Executive Office/Director solicited a price proposal from Bostwick for the Project with the proposed total compensation of \$299,700.00, including \$295,700.00 for Basic Services plus an amount not-to-exceed \$4,000.00 for Reimbursable Expenses; and

WHEREAS, the Chief Executive Office/Director, working with the Library’s third-party Owner’s Representative and construction legal counsel has negotiated an architect agreement with Bostwick pursuant to Ohio Revised Code Section 153.69(B).

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Lorain Public Library System as follows:

1. The Board approves the proposed total compensation of \$299,700.00, including \$295,700.00 for Basic Services plus an amount not-to-exceed \$4,000.00 for Reimbursable Expenses as fair and reasonable compensation, and approves the architect agreement with Bostwick negotiated pursuant to Ohio Revised Code Section 153.69(B).
2. The Board authorizes the Chief Executive Office/Director and the Chief Fiscal Officer to finalize and execute the agreement with Bostwick in substantially the form provided to the Board, as well as any related documents required to document the agreement between the Board and Bostwick.

M____. _____ seconded the motion and, after discussion, a roll call vote was taken and the resolution passed.

Ayes: _____

Nays: _____

_____ moved, _____ seconded to approve all Consent Items #2024-053 to #2024-055.

Roll Call - Ms. Snipes-Martin _____, Dr. Badillo _____, Ms. McClelland _____, Ms. Torres _____, Mr. Ackerman _____, Ms. Ramirez _____, Mr. Byrne _____

Other Agenda Items

Adjournment

Library Services and Personnel Committee Meeting

Friday, September 6, 2024, at 4:00 p.m.

Avon Branch
37485 Harvest Drive
Avon, OH 44011

Finance, Audit and Properties Committee Meeting

Tuesday, September 10, 2024, at 4:00 p.m.

Avon Branch
37485 Harvest Drive
Avon, OH 44011

Regular Meeting

Thursday, September 19, 2024, at 5:00 p.m.

Columbia Branch
13824 W. River Road North
Columbia Station, OH 44028